**MINISTRY OF INDUSTRY, TRADE & COOPERATIVES**

The Honourable Commissioner,

Through:

Head, Human Resources

Through:

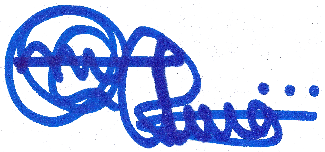
Head, Trade Promotions & Marketing

**APPLICATION FOR A 6-WEEKS SICK LEAVE**

I humbly write to apply for a 6-weeks sick leave with effect from 14th September to 28th October, 2022 to enable me attend to an urgent medical condition that will require me to undergo a surgical procedure.

I have attached the medical report that attests to my condition and my doctor’s recommendation for your reference.

Above is humbly submitted for your kind approval, please.



**Isibor, Uwa Vincent**

Program Analyst

September 14, 2022